



## **POLICY FLASH 2011-81**

**DATE:** June 10, 2011

**TO:** Procurement Directors

**FROM:** Director, Policy Division   
Office of Procurement and Assistance Policy  
Office of Procurement and Assistance Management

**SUBJECT:** RFP Section H and Section L Templates

**SUMMARY:** On April 26, 2011, two draft RFP Section H templates “Performance Requirements” and “Performance Evaluation and Measurement Plan” and one draft RFP Section L template “Proposal Preparation Instructions – Cover Letter and Volume I, Offer and Other Documents” were distributed for Procurement Director (PD), Head of Contracting Activity (HCA), General Counsel and National Nuclear Security Administration (NNSA) review and comment. All comments received were considered and changes were made as appropriate. The final version of the three aforementioned RFP Section H and L templates are available in STRIPES.

This Flash will be available online within a day, at the following website:  
[http://www.management.energy.gov/policy\\_guidance/policy\\_flashes.htm](http://www.management.energy.gov/policy_guidance/policy_flashes.htm).

Questions concerning the templates identified in this policy flash should be directed to Jeff Burgan at (865) 241-2513 or [jeffrey.burgan@hq.doe.gov](mailto:jeffrey.burgan@hq.doe.gov). Questions concerning utilization of the templates in STRIPES should be directed to Doug Baptist at (202) 287-1658 or [douglas.baptist@hq.doe.gov](mailto:douglas.baptist@hq.doe.gov).

Attachments